

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

March 8-9, 1963

**For the confidential information
of the Board of Trustee**

A meeting of the University Board of Trustees was held in the Board room on March 8-9, 1963. When Vice President Jones called the meeting to order at 10:00 a.m. on March 8, the following Trustees answered the roll call: Jones, Reed, Brough, Newton, Chamberlain, Peck, McIntire, Laird, Millett, Morgan, and Watt and, ex officio, Shaw and Humphrey. Mr. McCracken joined the meeting at 11:00 a.m. and Mr. Newton left at 11:00. Governor Hansen, ex officio member, was not present for the morning session.

Mr. Reed, Treasurer of the Board, administered the oath of office to the two reappointed members of the Board--Messrs. Jones and Newton--and the three new members--Messrs. G. J. Millett, C. Thomas Morgan, and Joe H. Watt. Dr. Cecil M. Shaw, newly elected State Superintendent of Public Instruction, also took the oath as an ex officio member.

Mr. Jones stated that, since Mrs. Bush, secretary of the Board, had not been reappointed, it would be necessary to select a new Secretary. Mr. Newton suggested that, since election of officers would be held at the May meeting of the Board, Mr. Jones appoint a Secretary to act until that time. There was no objection to Mr. Newton's suggestion, and Mr. Jones stated that he would announce his appointment later in the meeting.

Mr. Newton moved that the minutes of the January 4-5 meeting be approved. Mr. Laird seconded the motion and it was carried.

President Humphrey welcomed the new members of the Board and expressed the hope that their service as Trustees would prove to be a rewarding experience. He then announced that a meeting of the Faculty-Trustee Committee on Honorary Degrees should be held

OATH OF OFFICE
TO NEW AND
REAPPOINTED
TRUSTEES

APPOINTMENT
OF SECRETARY

APPROVAL
OF MINUTES

before adjournment of the Board to select persons to receive honorary degrees at the 1963 Spring Commencement. He asked Mr. Jones to appoint Trustee representatives to the Committee and suggested that the meeting be held at 1:00 p.m. on March 9. Mr. Jones stated that he would announce his appointments later in the meeting.

It was decided to defer until afternoon consideration of the recommendations with regard to tenure and promotion of faculty. Attention was then given to the recommendations with regard to appointments. Mr. Brough moved, Mr. Newton seconded, and it was carried that the following appointments be approved:

1. Mr. James E. Belus as Superintendent of the Torrington Agricultural Substation, effective February 18, 1963, at a salary rate of \$5,196 on a twelve-month basis.

2. Mr. Theodore L. Loudon as Supply Instructor in Agricultural Engineering, effective September 1, 1963, at a salary rate of \$6,300 on a twelve-month basis.

3. Mrs. Gloria Rall as Supply Instructor in Botany, effective January 29, 1963, at an annual salary rate of \$5,604 for the 1962-63 spring semester.

4. Mr. Charles F. O'Brien as Instructor in English, effective September 1, 1963, at a salary rate of \$5,700 for the academic year 1963-64.

5. Mr. Morton L. Ross as Assistant Professor of English and American Studies, effective September 1, 1963, at a salary rate of \$7,500 for the academic year 1963-64.

6. Mr. Thomas Karwaki as Lecturer in History, effective February 1, 1963, at a salary rate of \$3,504 for the 1962-63 spring semester.

APPOINTMENTS

Belus

Loudon

Rall

O'Brien

Ross

Karwaki

7. Miss Mazie Sutton as Supply Instructor in Elementary Education, effective September 1, 1963, at a salary rate of \$6,648 for the academic year 1963-64.

Sutton

8. Mr. Peter R. Hanson as Supply Instructor in Architectural Engineering, effective February 1, 1963, at a salary rate of \$3,500 for the 1962-63 spring semester, and authorization of an appropriation of \$1,189.60 from the General Fund to provide additional money needed for Mr. Hanson's salary.

Hanson

9. Mr. Irvin D. Dunmire as Supply Instructor in Electrical Engineering, effective February 1, 1963, at a salary rate of \$2,238 for the 1962-63 spring semester.

Dunmire

10. Mr. Chesley W. Angle as Instructor in Mechanical Engineering, effective February 1, 1963, at a salary rate of \$2,238 for the 1962-63 spring semester, and authorization of an appropriation of \$1,788 from the General Fund to provide additional money needed for Mr. Angle's salary.

Angle

11. Mr. Arvin C. Blome as Coordinator of School Services, with the rank of Associate Professor of Adult Education, effective June 1, 1963 (or earlier if his Ph.D. requirements should be completed earlier) at a salary rate of \$9,720 on a twelve-month basis.

Blome

12. Mr. Dana E. Davis as Supervisor of Service and Auxiliary Enterprises, effective March 18, 1963, at a salary rate of \$9,600 on a twelve-month basis.

Davis

For the information of the Board, President Humphrey reported the following resignations:

RESIGNATIONS

1. Mrs. Martha B. deCisneros, Assistant Professor of Home Economics, effective August 31, 1963, to move with her husband to Denver.

deCisneros

2. Miss Annie N. Rogers, Program Coordinator in Home Economics and Assistant Professor in Agricultural Extension, effective February 28, 1963, to accept a position at Clemson College for reasons of health.

Rogers

3. Mr. J. D. Colling, Instructor in Science Education, effective August 31, 1963, to seek another position.

Colling

4. Dr. J. Maxson Reeves, Professor of Guidance Education, effective August 31, 1963, to accept a position at the State University of New York.

Reeves

5. Miss Zona Edwards, Assistant Professor and Documents Librarian, effective February 28, 1963, to take her mother to a lower altitude.

Edwards

Mr. Reed moved, Mr. Peck seconded, and it was carried that the following leaves of absence be approved:

LEAVES OF
ABSENCE

1. Dr. Garth S. Kennington, Professor of Zoology, a leave without pay for the academic year 1963-64 to permit him to accept a Fulbright Lectureship at Aligarh Muslim University in India.

Kennington

2. Dr. Edmond L. Escolas, Associate Professor of Business Administration, a leave without pay for the academic year 1963-64 to permit him to accept a position at the University of Arizona because of a health problem involving bronchitis and asthma.

Escolas

3. Mr. V. O. Long, Professor of Electrical Engineering and Head of the Department, a sabbatical leave, at full salary, for the period April 6 to May 30, 1963, to permit him to visit engineering colleges in the Middle and Far East, approval carrying with it an appropriation of \$2,340 from the General Fund to provide the amount needed to pay Mr. Long's sabbatical leave salary.

Long

Mr. Chamberlain moved that the Board authorize waiver of the nepotism regulation again for the 1962-63 spring semester to permit employment of Mrs. Henriette Dickman as Supply Instructor in Modern Languages. Mr. Reed seconded the motion and it was carried.

WAIVER OF
NEPOTISM
REGULATION

In compliance with University regulations, President Humphrey gave the Trustees a list of those employees who on July 1, 1963 will have reached the age of sixty-five or over. He pointed out that a number of employees had reached mandatory retirement age--sixty-five for administrators and seventy for others--and that several who had not reached mandatory retirement age had requested retirement.

RETIREMENT OF
EMPLOYEES
SIXTY-FIVE YEARS
OF AGE AND OLDER

Dr. Humphrey called attention to a list of ten employees whom he recommended retaining on the staff for 1963-64, as follows: Robert Buescher, Custodian; W. J. Coomes, Custodian; Bateman Eilbeck, Fireman; W. A. Johnson, Semi-skilled Laborer; L. R. Kilzer, Professor of Secondary Education; Frank Nelson, Custodian; A. W. Oberg, Carpenter; O. H. Rechar, Dean Emeritus of Arts and Sciences and Professor of Mathematics; S. R. Smith, Professor of Mathematics; and H. H. Trachsel, Head of the Department of Political Science (to be retained for teaching only, not for administrative duties). Mr. Newton moved that the Board approve the President's recommendation for retention of the ten staff members named for 1963-64. Mr. Peck seconded the motion and it was carried.

Mr. Chamberlain then moved, Mr. Brough seconded, and it was carried that the Board approve retirement on July 1, 1963, of the following personnel who had either reached mandatory retirement age or had requested retirement: C. F. Barr, Professor of Mathematics and Head of the Department; L. S. Crawford, Manager

of the Bookstore and Associate Professor; A. J. Dickman, Professor of Modern Languages and Head of the Department of Modern and Classical Languages; Hail Fischer, Professor and Head of the Library Catalogue Department; E. D. Hereford, Assistant Plant Engineer; S. H. Knight, Professor of Geology and Head of the Department; R. E. McWhinnie, Registrar and Director of Admissions and Director of Related Student Services; Edward Moeller, Housing Maintenance Foreman; Myrtle Murray, Chief Records Clerk, Registrar's Office; and W. G. Solheim, Professor of Botany and Acting Dean of the College of Arts and Sciences.

Under the University's regulation providing for the recall of retired faculty members for temporary, part-time duties, President Humphrey recommended the recall of Dr. S. H. Knight for part-time teaching and for such duties as might be involved after June 30, 1963 in the direction of the Summer Science Camp, and the recall of Professor C. F. Barr for teaching in the 1963 summer school. Mr. Reed moved that the President's recommendations be approved. Mr. Chamberlain seconded the motion and it was carried.

The Board considered for some time the recommendation that Dr. D. L. Blackstone be named head of the Geology Department, effective July 1, 1963, succeeding Dr. S. H. Knight. Mr. Reed moved that the matter be deferred until the next meeting of the Board. Mr. Newton seconded the motion and it was carried.

Several Trustees expressed objection to the practice of having the faculty of a department vote their preference for a department head and indicated a feeling that such a practice might sometimes result in selection of the most popular man but

RECALL OF RETIRED
FACULTY MEMBERS

HEAD OF GEOLOGY
DEPARTMENT

not necessarily the best administrator. A motion was made expressing the Board's disapproval of the plan followed in the selection of department heads in the College of Arts and Sciences, but it was decided to defer action until a check could be made as to any provision that might be included in the Regulations of the Board for selection of department heads.

Mr. McIntire moved that the Board authorize employment of Dr. R. H. Denniston on a full-time basis for the summer of 1963 to assist in further plans for the Science Center, and that his salary for this work, \$2,547, be paid from the contingency fund included in the bond issue estimates. Mr. Peck seconded the motion and it was carried.

EMPLOYMENT OF
R. H. DENNISTON
FOR WORK ON
SCIENCE CENTER
PLANS

Mr. Reed moved, Mr. Peck seconded, and it was carried that the following budget changes be approved:

BUDGET CHANGES

1. Agricultural Substations. An appropriation of \$647 from the unappropriated funds of the Agricultural Substations to permit purchasing feed needed to carry the livestock at the Afton Substation through the remainder of the 1962-63 fiscal year.

Agricultural
Substations

2. Agricultural Substations. An appropriation of \$1,200 from the unappropriated funds of the Agricultural Substations-- \$300 to be used for physical plant repairs at the Powell, Afton, and Archer Substations, and \$900 to be allocated to the Torrington Substation for purchase of feed for livestock and for miscellaneous farm and ground supplies.

Agricultural
Substations

3. Agricultural Information. An appropriation of \$1,419 from the Experiment Station Sales Fund to permit purchasing sign-making equipment for use in the Experiment Station.

Agricultural
Information

4. Division of Animal Science. An appropriation of \$4,000 from the Experiment Station Sales Fund to permit purchasing additional feed needed to carry the dairy cow herd through the remainder of the 1962-63 fiscal year.

Division of
Animal Science

5. Department of English. Confirmation of an emergency appropriation of \$1,578 authorized by the Director of Finance and Budget and the President from the General Fund to provide additional funds needed for part-time instruction during the 1962-63 spring semester.

Department of
English

6. Division of Music. An appropriation of \$1,306.80 from the General Fund to cover the cost of taking the symphonic band, choir, brass ensemble, and string quartet to Casper for the Northwest Division of the Music Educators National Conference on April 17-20, 1963.

Division of
Music

7. University School. Confirmation of an emergency appropriation of \$750 authorized by the Director of Finance and Budget and the President from the General Fund to provide money needed to employ a substitute for Miss Clarice Whittenburg during her illness.

University
School

8. College of Law. An appropriation of \$200 from the General Fund to provide additional funds needed by the College of Law to pay annual dues in the Association of American Law Schools.

College of Law

9. Library. An appropriation of \$900 from the General Fund to be added to the Supplies budget of the Library for the remainder of the 1962-63 fiscal year.

Library

Mr. Chamberlain moved that the Board approve that part of the 1963-64 budget for the Graduate School which covers appointment of graduate assistants, so that Wyoming would be able to

BUDGET FOR
GRADUATE
ASSISTANTS

compete with other schools for the top graduate students. Mr. Brough seconded the motion and it was carried.

Mr. McCracken moved that the Board approve the request of the Dean of the College of Education that, effective with the 1963 session, off-campus supervising teachers be allowed to enroll, tuition free, in one course not to exceed three credit hours in the University's summer school. Mr. Reed seconded the motion and it was carried.

Mr. Peck moved that the Board authorize holding Field Summer Schools during the summer of 1963 as follows: Casper (costs to be underwritten through cooperation of Wyoming Oil and Gas Committee); Powell (difference between expenditures and receipts to be underwritten by the Northwest Community College); Lander (difference between costs and income to be underwritten by the district); and the Trail Lake Ranch (expected to be self-supporting). Mr. Chamberlain seconded the motion and it was carried.

For the information of the Trustees, President Humphrey reported that the loan of \$6,500 authorized by the Board at the January meeting for construction of a four-bedroom unit at the Trail Lake Ranch had been made from the University Bookstore Reserve.

Dr. Humphrey also reported that he had been able to secure a three-year lease, at \$1.00 per year, on the Blue Hole Ranch located near the Trail Lake Ranch, for use in providing supplementary facilities for summer conferences.

FEE REMISSION
PRIVILEGES FOR
OFF-CAMPUS
SUPERVISING
TEACHERS

FIELD SUMMER
SCHOOLS

TRAIL LAKE
RANCH

President Humphrey reported that the Quadra Dangle Square Dance Club of Laramie had advertised for sale eighty acres of land located northeast of existing University land, and that he had investigated and found that the Club was asking \$1,500 an acre for the land. He stated that it might be purchased on a basis of something less than the full purchase price being paid in cash. After some discussion, it was decided that the Physical Plant and Equipment Committee should take a look at the land the following day and report to the Board.

The Trustees spent some time discussing a request from Dr. Jerry A. O'Callaghan, formerly administrative assistant to Senator J. C. O'Mahoney, that funds be provided for calendaring Senator O'Mahoney's papers, and that a room in the Library be designated for the personal effects which were in the Senator's office.

President Humphrey mentioned the problem that might be involved in designating a special room for one Senator's papers when the University already has the papers of a number of other Congressmen and might possibly receive others in the future. Mr. Peck suggested that one room might be set aside for display of representative papers from all the collections the University has received, or might receive, from Congressmen. It was decided that final action on the matter should be deferred pending arrival of the Governor later in the day.

The Board adjourned for lunch at 12:05 and reassembled at 1:10 p.m., with the same members present who were present at adjournment. Governor Hansen arrived at 3:30 p.m. and Mr. Newton rejoined the meeting at 3:30.

LAND OFFERED FOR
SALE BY QUADRA
DANGLE SQUARE
DANCE CLUB

POSSIBLE PROVISION
OF ROOM IN LIBRARY
FOR SENATOR
O'MAHONEY'S PAPERS

President Humphrey gave the Trustees copies of a letter from Mr. Oscar Barnes, Chairman of the Wyoming Reclamation Survey Team, reporting on the Team's recommendation that a pilot or development farm be established at Riverton and indicating that possibly the Team would also recommend a pilot or development farm for Casper and one other project in the state. Mr. Barnes raised a question as to whether he should do what he could to see that control of operation of the farm at Riverton would be vested in the University.

Mr. Barnes' letter occasioned considerable discussion concerning Reclamation projects in Wyoming. At the conclusion of the discussion, it was moved by Mr. Laird, seconded by Mr. Reed, and carried that the Board request Mr. Barnes to use all of his influence to guide the offer of control of the Riverton project and similar projects in the state to the University of Wyoming.

Mr. E. G. Hays, Director of Finance and Budget, was invited into the meeting to discuss with the Board his recommendation that the University's insurance on Campus, Laramie Farms, and Science Camp properties be converted from the present coverage to the Institutional Property Plan, on the basis of buildings being insured for the full replacement value and building contents being insured for 100 per cent of depreciated value under the 90 per cent coinsurance provisions of the plan.

For the benefit of the new Trustees, Mr. Hays explained that an appraisal of University buildings had been made by Bowes and Hart, a Denver firm of appraisers, some twelve or thirteen years ago, that the formula recommended by this firm for annual reappraisal of buildings had been carefully followed in the

REPORT OF
WYOMING
RECLAMATION
SURVEY TEAM

INSTITUTIONAL
PROPERTY
INSURANCE

intervening years, and that insurance had been placed through the Wyoming Insurors Association.

Mr. Hays explained the advantages of the proposed Institutional Property Insurance Plan and pointed out that it would result in an annual estimated saving of some \$10,000.

Mr. McIntire expressed the opinion that more time should be given to study of the plan before making a decision and suggested that the Physical Plant and Equipment Committee be authorized to consider it at a session to be held the day preceding the next Board meeting. The question of bringing the Bowes and Hart appraisal up to date to make sure that no errors had been made over the years in use of the reappraisal formula was also mentioned, but it was the consensus that a decision concerning this matter should await further study of the proposed plan.

Concluding the discussion, Mr. Reed moved that the problem be referred to the Physical Plant and Equipment Committee for consideration and recommendation to the Board. Mr. McCracken seconded the motion and it was carried. Mr. Hays then left the meeting.

For the information of the Board, President Humphrey presented a report from the Purchasing Agent on the operation of the Car Pool for the period November 1, 1961 through October 31, 1962, showing a net profit of \$3,594.57 for the period.

The Trustees also received a report from the Internal Auditor on the work he had done during the period November 5, 1962 through February 22, 1963 in assisting the various auxiliary agencies with their bookkeeping methods and other records.

CAR POOL REPORT

REPORT OF
INTERNAL
AUDITOR

Mr. Brough moved, Mr. McCracken seconded, and it was carried that the Board approve the following budget changes covering physical plant repairs and improvements:

1. Arts and Sciences Building - McIntyre Room. An appropriation of \$132.87 from the University Building Improvement Fund to permit placing floor tile in the McIntyre seminar room in the Arts and Sciences building, with the understanding that the amount included for this purpose in the 1963-65 Legislative budget would be deleted.

2. University Library. An appropriation of \$697.54 from the University Building Improvement Fund to cover the cost of installing wire partitions in the Library to provide space for the map collections and rare newspapers formerly housed in the room designated by the Board as a rare books room.

3. Crane-Hill Dormitories Ventilation. An appropriation of \$1,565.95 from the Improvement Revenue Bonds, 1959 to install louvres in the doors to the mechanical equipment rooms, trunk storage rooms, and storage areas of the Crane-Hill dormitories in an effort to correct the excessive condensation problem brought about by lack of ventilation.

4. Married Student Apartments Ventilation. An appropriation of \$3,816 (\$2,642 from the Improvement Revenue Bonds, 1959 and \$1,174 from the Student Apartments Income Fund) to cover the cost of installing a fresh air intake for the furnace in each of the student apartments.

The Trustees gave their attention next to recommendations for faculty appointments included in the Addendum to the President's Report. Mr. Reed moved, Mr. McIntire seconded, and it was carried that the appointments be approved, as follows:

BUDGET CHANGES

Arts and Sciences
Building -
McIntyre Room

University
Library

Crane-Hill
Dormitories
Ventilation

Married Student
Apartments
Ventilation

APPOINTMENTS

1. Dr. Martha Christensen as Assistant Professor of Botany, effective September 1, 1963, at a salary rate of \$7,500 for the academic year 1963-64.

Christensen

2. Mr. Robert L. LaConto as Supply Instructor in Journalism, effective September 1, 1963, at a salary rate of \$6,000 for the academic year 1963-64.

LaConto

3. Dr. Claude Y. Meade as Associate Professor of Modern Languages, effective September 1, 1963, at a salary rate of \$9,204 for the academic year 1963-64.

Meade

4. Mr. Kenneth F. Johnson as Assistant Professor of Political Science, effective September 1, 1963, at a salary rate of \$7,200 for the academic year 1963-64.

Johnson

5. Mr. John B. Richard as Assistant Professor of Political Science, effective September 1, 1963, at a salary rate of \$6,804 for the academic year 1963-64.

Richard

6. Dr. Larry N. Brown as Assistant Professor of Zoology, effective September 1, 1963, at a salary rate of \$7,200 for the academic year 1963-64.

Brown

7. Mrs. Lily S. Lee as Assistant in the Catalogue Department of the Library, with the rank of Instructor, effective March 11, 1963, at a salary rate of \$5,496 on a twelve-month basis.

Lee

Mr. Brough moved that the Board approve the request of Mr. Lloyd C. Ayres, Assistant Professor in Agricultural Extension and Extension Horticulturist-Forester, for an extension, without pay, of his leave for graduate study at the University of Minnesota for the period July 1, 1963 to June 30, 1964. Mr. McCracken seconded the motion and it was carried.

LEAVE OF
ABSENCE

Ayres

Mr. Reed moved, Mr. Peck seconded, and it was carried that the Board approve the continued employment for 1963-64 of the following members of the Athletic Department staff not on long-term contract:

Claude W. Hewgley	Assistant Football Coach; Instructor
Burton F. Gustafson	Assistant Football Coach; Instructor
Leonard Shurmur	Assistant Football Coach; Instructor
Paul Roach	Assistant Football Coach; Instructor
William Baker	Freshman Football Coach; Instructor
Glemm R. Daniel	Business Manager; Baseball Coach; Instructor
William J. Young	Sports Information Director; Instructor
Jack B. Aggers	Athletic Trainer; Instructor

For the information of the Board, President Humphrey reported the following changes in per diem limits approved by the 1963 Legislature, to be effective July 1, 1963: per diem for in-state travel increased from \$10 to \$11; per diem for out-of-state travel increased from \$11 to \$13. He stated that under the new ruling actual expenses for out-of-state travel could be paid provided approval were given in advance by the Board of Trustees and the Governor. The question was raised as to whether or not the Governor's approval was necessary for University employees.

President Humphrey called attention to a request from the firm of E. H. Schmidt and Associates, Inc. of Tulsa, Oklahoma, which had been employed to perform the surveying, mapping, and right of way acquisition work for Sinclair Pipe Line Company in connection with that Company's proposed construction of a six-inch refined products pipe line running from Sinclair, Wyoming,

CONTINUED
EMPLOYMENT
OF ATHLETIC
STAFF

CHANGES IN
PAYMENT FOR
TRAVEL

PROPOSED
EASEMENT TO
SINCLAIR PIPE
LINE COMPANY

to Denver. The request was for a right of way easement authorizing installation of the pipe line across University property south of the airport, described as the Southeast Quarter of Section 3 and the Southwest Quarter of Section 2 in Township 15 North, Range 74 West. President Humphrey pointed out that the Company was seeking an easement 50 feet in width; that its representative had offered the standard payment of \$1.00 per lineal rod (with the approximate distance of 208 lineal rods to be involved); that the Company had agreed to lay the line at a depth of 30", had agreed upon completion of the pipe line construction to pay for any actual damage which might be done to growing crops, timber, fences, or any improvements as a result of pipe line construction, and had agreed to assume liability for any damages which might be caused by operation, maintenance, and repair of the line.

Mr. Millett suggested that the easement include an accurate description of the location of the pipe line as determined by the survey. Mr. McIntire also mentioned the need for having a definite provision included to protect fences and gates. Concluding the discussion, Mr. McIntire moved that the Board authorize granting the right of way easement to the Sinclair Pipe Line Company, with the understanding that the University's legal advisor would incorporate the suggestions made by the Board, would check the other provisions to make sure the University's interests are adequately protected, and would then submit the proposed agreement to Mr. Millett for final approval; and that following said approval the Board authorize the Vice President and Secretary to sign the easement on behalf of the Trustees. Mr. Brough seconded the motion and it was carried.

The Trustees considered next a letter from Mr. L. G. Meeboer, Executive Assistant for Business and Plant Affairs, raising a number of questions concerning the new construction and remodeling authorized by the 1963 Legislature--student and faculty apartments, dormitory projects, and Science Center.

The first question concerned some person or group of persons to confer with the Governor, the State Treasurer, and the Attorney General with respect to terms on which the state would be willing to make a loan for the student and faculty apartments, including rate of interest, term of the loan and dates of repayment, and form of the note or notes or other evidence of indebtedness. Mr. McIntire moved that Mr. Meeboer be designated as the person to confer with the Governor, the State Treasurer, and the Attorney General concerning the terms under which the state would make the loan, reporting the results of his conferences to the Executive Committee. Mr. Reed seconded the motion and it was carried.

Concerning the points raised with respect to the Science Center and dormitory projects, the Board made the following decisions:

1. The University's Legal Advisor should be authorized to prepare the necessary proceedings rather than the firm of Dawson, Nagel, Sherman and Howard.
2. The bonds should be sold by negotiated sale to the state.
3. Arranging for the services of a fiscal agent would not be necessary.

PLANS FOR
CONSTRUCTION

Most of the remainder of the afternoon was spent in considering recommendations with respect to tenure and promotion of faculty. President Humphrey explained to the new Trustees the University's regulations with respect to tenure--length of time faculty members in the various academic ranks are required to remain on probationary tenure before being recommended for continuing tenure, requirements for promotion from one rank to another, procedure for dismissing a faculty member once he has achieved continuing tenure, etc.

Governor Hansen stressed the importance of the Board's decisions with respect to the matter of granting tenure to a faculty member, since such action in effect gives the employee a permanent contract. He stated that consideration should be given not only to the individual's academic background and his proficiency in teaching and research, but also to his ability to fit into the situation at the University of Wyoming.

The first name on the list of those recommended for continuing tenure and/or promotion was that of Dr. John Chalmers, Professor of Economics and Dean of Academic Affairs. Several Trustees voiced doubt as to the advisability of placing Dean Chalmers on continuing tenure, particularly in view of the short time he had been on the campus. They stated that comments they had received over the state led them to believe that Dean Chalmers had made a number of unwise statements, that he had been the cause of some outstanding faculty people resigning, and that he had not adjusted as well as he should have to long-established operations and procedures at the University.

President Humphrey stated that, while the Board had approved the position of Dean of Academic Affairs, the

CONTINUING
TENURE AND
PROMOTION

Regulations governing the position were in the process of being prepared by the Committee on Regulations and would not be ready for Board consideration until the April meeting of the Board. It might be possible, therefore, Dr. Humphrey went on to say, that Dean Chalmers could be continued in the position for a longer trial period without tenure. Concluding the discussion, Mr. Reed moved, Mr. Peck seconded, and it was carried that Dean Chalmers not be placed on continuing tenure.

After careful consideration of the remaining recommendations for continuing tenure and/or promotion, Mr. Laird moved, Mr. Brough seconded, and it was carried that these recommendations be approved as follows:

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
ADULT EDUCATION AND COMMUNITY SERVICE		
Cooper, Charles P.	Instr. in Educ. and Adult Educ.; Field Coord. in Lander-Riverton; Director, Trail Lake Ranch	Continuing tenure
Thompson, John T.	Assoc. Prof. of Adult Educ.; Coord. of Public Admin. Services	Continuing tenure
COLLEGE OF AGRICULTURE		
Deane, Darrell D.	Assoc. Prof. of Dairy Mfg.	Continuing tenure
Dicks, Martha W.	Assoc. Prof. of Nutrition	Continuing tenure
Glenn, M. Weldon	Assoc. Prof. of Vet. Science	Promotion to Professor
Harrison, Lael R.	Instr. in Agric. Exten.; Asst. State 4-H Club Leader	*Continuing tenure

*Contingent upon completion of requirements for Master's degree.

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF AGRICULTURE (cont.)		
Lavigne, Robert J.	Asst. Prof. of Entomology	Continuing tenure
McNamee, M. A.	Instr. in Agric. Exten.; Exten. Agric. Engineer	*Continuing tenure
Miller, Glenn J.	Assoc. Prof. of Agric. Biochemistry	Promotion to Professor
Nelms, George E.	Asst. Prof. of Animal Breeding	Continuing tenure
Oxley, James W.	Asst. Prof. of Animal Science; Asst. Dean, Coll. of Agric.; Asst. Director, Agric. Exp. Station	Promotion to Assoc. Professor
Wesswick, Louise	Instr. in Home Econ.; Director, Home Mgt. House	Continuing tenure
Willson, George B.	Asst. Prof. of Agric. Engin.	*Continuing tenure

COLLEGE OF ARTS AND SCIENCES

Asplund, R. O.	Asst. Prof. of Chemistry	Promotion to Assoc. Professor
Chenoweth, Edgar A.	Asst. Prof. of Psychology	Promotion to Assoc. Professor
Cook, J. Quentin	Asst. Prof. of History	Continuing tenure
Deaderick, Joseph	Asst. Prof. of Art	Continuing tenure
Drury, Doris M.	Instr. in Econ.	**Continuation on probationary tenure and promotion to Assistant Professor

*Contingent upon completion of requirements for Master's degree.
 **Contingent upon receiving Ph.D. degree.

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF ARTS AND SCIENCES (cont.)		
Fenley, G. W.	Instr. in Music	*Continuing tenure and promotion to Asst. Professor
Marsh, Patrick O.	Asst. Prof. of Speech	Continuing tenure
Mears, Brainerd, Jr.	Assoc. Prof. of Geology	Promotion to Professor
Murphy, Richard E.	Assoc. Prof. of Geography	Promotion to Professor
Parker, Ronald B.	Asst. Prof. of Geology	Continuing tenure
Pasewark, Richard A.	Assoc. Prof. of Psychology	Continuing tenure
COLLEGE OF COMMERCE AND INDUSTRY		
Guenther, William C.	Assoc. Prof. of Statistics	Promotion to Professor
Lund, Richard E.	Instr. and Research Assoc. in Business and Econ. Research	Continuing tenure and **promotion to Asst. Prof.
McDaniel, Lloyd W.	Asst. Prof. of Accounting	Promotion to Assoc. Prof.
Miller, John C.	Assoc. Prof. of Business Admin.	Promotion to Professor
Routson, Jack C.	Assoc. Prof. of Business Admin.; Acting Head of Dept.	***Promotion to Professor
COLLEGE OF EDUCATION		
Dreves, Fred J., Jr.	Instr. in Voc. Educ.	****Continuing tenure
<p>*Contingent upon receiving Doctor of Musical Arts degree. **Contingent upon receiving M. S. degree in Statistics. ***Contingent upon receiving Ph.D. degree. ****Effective September 1, 1963 provided requirements for Ed.D. degree are completed in August.</p>		

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF EDUCATION (cont.)		
Fromong, Terrence L.	Instr. in Educ. Foundations	Continuation on probationary tenure and promotion to Assistant Professor
Jones, Willard G.	Asst. Prof. of Elem. Educ.; Principal, Univ. School	Promotion to Assoc. Prof.
Roberts, A. L.	Instr. in Music Educ.	*Promotion to Asst. Prof.
COLLEGE OF ENGINEERING		
Baldwin, Leonard B.	Prof. of Civil Engin.	Continuing tenure
Champlin, R. L.	Instr. in Civil Engin.	Continuing tenure and **promotion to Asst. Prof.
Foster, J. Earl	Assoc. Prof. of Mechan. Engin.	Continuing tenure
Hakes, Samuel D.	Asst. Prof. of Elec. Engin.	Promotion to Assoc. Prof.
Hoyt, Philip M.	Instr. in Civil Engin.	Continuing tenure
Long, Francis M.	Assoc. Prof. of Elec. Engin.	Promotion to Professor
LIBRARY		
Chisum, Emmett D.	Asst. Prof.; Social Science Librarian	Promotion to Assoc. Prof.
STUDENT PERSONNEL AND GUIDANCE		
Sharp, W. Harry	Assoc. Prof.; Supervisor of Counseling Center	Continuing tenure

*Effective September 1, 1963 provided requirements for Ed.D.
degree are completed in August.

**Contingent upon receiving professional engineer's license.

Mr. Laird moved, Mr. McCracken seconded, and it was carried that the following persons be continued on probationary tenure for 1963-64:

PROBATIONARY
TENURE

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
ADULT EDUCATION AND COMMUNITY SERVICE			
Brough, H. O.	Adult Educ. & Com. Serv.	Instr. in Adult Educ.; Coord. of Conf. & Inst. and Adult Educ. Noncredit Programs	4th
Christopher, John L.	Adult Educ. & Com. Serv.	Instr. in Adult Educ. & Educ.; Field Coord. in Casper	1st
Crandall, Charles C.	Adult Educ. & Com. Serv.	Instr. in Adult Educ. & Educ.; Field Coord. in Rock Springs	1st
Hill, Rollin L.	Adult Educ. & Com. Serv.	Instr. in Adult Educ. & Educ.; Field Coord. in Sheridan	2nd
Lamb, F. Burnell	Adult Educ. & Com. Serv.	Instr. in Adult Educ.; Coord. of Corres. Study	5th
Neff, Monroe C.	Adult Educ. & Com. Serv.	Instr. in Adult Educ.; Coord. of Special Projects	1st
Vestal, Harold H.	Adult Educ. & Com. Serv.	Asst. Prof. of Adult Educ. & Educ.; Field Coord. in Powell	2nd*
COLLEGE OF AGRICULTURE			
Agee, Douglas E.	Agric. Exten.	Instructor; Agric. Resource Specialist	3rd
Balden, Everett Lee	Vet. Science	Instr. in Microbiology	1st

*Employed since 1959; this is second year his full salary has been paid by University.

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
COLLEGE OF AGRICULTURE (cont.)			
Bergstrom, Robert C.	Vet. Science	Instr. in Parasitology	1st
Boyle, Margaret M.	Home Economics	Prof. of Home Econ.; Head of Division	1st
Brosz, Donald J.	Agric. Exten.	Asst. Prof.; Exten. Agric. Irrigation Engin.	1st
Carpenter, George R.	Home Economics	Asst. Prof. of Child Develop. & Family Relations	3rd
Croft, E. Joyce	Agric. Exten.	Instr.; Assoc. 4-H Club Leader	2nd
Feltner, Kurt C.	Plant Science	Asst. Prof. of Crops	4th*
Field, Ray A.	Animal Science	Asst. Prof. of Meats	1st
Fisser, Herbert G.	Plant Science	Asst. Prof. of Range Mgt.	4th*
Fullerton, Dale G.	Plant Science	Instr. in Entomology	3rd
Kearl, Willis G.	Agric. Econ.	Asst. Prof.	1st
Larsen, Svend-Aage	Animal Science	Instr. in Wool	6th**
McAnelly, Charles W.	Plant Science	Asst. Prof. of Plant Pathology	3rd
May, Morton	Plant Science	Assoc. Prof. of Range Mgt.	1st
Nicholls, James M.	Agric. Exten.	Instr.; State 4-H Club Leader	5th
Rice, Richard W.	Animal Science	Asst. Prof. of Anim. Husbandry	3rd
Seamands, Wesley J.	Agric. Exten.	Asst. Prof.; Exten. Agronomist	2nd

*Served three years as Supply Instructor.

**Employed March 1, 1957.

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
COLLEGE OF AGRICULTURE (cont.)			
Thompson, Robert C.	Animal Science	Instr. in Anim. Husbandry	1st*
Zack, Phyllis	Home Economics	Asst. Prof.	3rd
COLLEGE OF ARTS AND SCIENCES			
Baggs, Nancy	Mathematics	Instructor	2nd
Batker, Kenneth E.	Mathematics	Instructor	3rd
Birkby, Arthur A.	Music	Asst. Prof.	2nd
Bradley, Carol	English	Instructor	1st
Brenner, Gerald J.	English	Instructor	2nd
Davies, Jerome C.	Speech	Instructor	1st
Dietz, Hans P.	Modern and Class. Lang.	Instr. in Modern Lang.	1st
Edwards, Margaret	Modern and Class. Lang.	Instr. in Modern Lang.	1st
Everett, Willis L.	Physics	Asst. Prof.	1st
Finley, Richard D.	Mathematics	Instructor	3rd
Frankenburger, R. L.	Speech	Instructor	1st
Gurley, Robert E.	Modern and Class. Lang.	Instr. in Modern Lang.	1st
Gustafson, Montane C.	Psychology and Philosophy	Asst. Prof. of Psychology	3rd
Harris, Merton S.	English	Instructor	1st
Hawley, Don C.	Modern and Class. Lang.	Asst. Prof. of Modern Lang.	2nd
Herbert, Robert T.	Psychology and Philosophy	Asst. Prof. of Philosophy and English	1st
Herbst, Gerhard	Modern and Class. Lang.	Instr. in Modern Lang.	4th
<hr/> *Employed July 1, 1959; on leave September 1, 1960 to March 1, 1963.			

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
COLLEGE OF ARTS AND SCIENCES (cont.)			
Hill, Duane W.	Polit. Science	Assoc. Prof.	1st
Hunt, Douglas C.	Physics	Asst. Prof.	2nd
Johnson, Arnold R.	Chemistry	Asst. Prof.	1st*
Kennedy, Thomas C.	History and Amer. Studies	Asst. Prof.	1st
Lawrence, Irvin E.	Zoology and Physiology	Asst. Prof. of Zoology	3rd
Mabie, Richard E.	Physics	Instructor	5th**
MacLachlan, Bruce B.	Econ., Sociol., Anthro. & Geog.	Asst. Prof. of Anthro.	1st
Milner, Joseph W.	Journalism	Instructor	3rd
Morgan, George L.	Chemistry	Asst. Prof.	1st
Oden, Richard L.	English	Instructor	1st
Pratt, Gene A.	Botany	Asst. Prof.	2nd
Reid, Archie	Botany	Asst. Prof.	2nd
Shader, Leslie E.	Mathematics	Instructor	2nd
Soller, Robert A.	Speech	Instructor	2nd
Thompson, C. P.	Psychology and Philosophy	Asst. Prof. of Psychology	1st
Tilghman, Benjamin R.	Psychology and Philosophy	Asst. Prof. of Philosophy	3rd
Tomatz, David J.	Music	Instructor	2nd
Tomsu, Richard E.	English	Instructor	2nd
Wagoner, William D.	Econ., Sociol., Anthro. & Geog.	Asst. Prof. of Economics	2nd

*Employed February 1, 1962.

**Employed 1958-61 in College of Engineering.

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
COLLEGE OF ARTS AND SCIENCES (cont.)			
Wellborn, Dorothy J.	English	Instructor	1st
Wieboldt, Herbert P.	Modern and Class. Lang.	Instr. in Modern Lang.	1st
Wilmarth, Ellen F.	Modern and Class. Lang.	Instr. in Modern Lang.	1st
COLLEGE OF COMMERCE AND INDUSTRY			
Dwyer, John M.	Statistics	Asst. Prof.	1st
Gwinner, Robert F.	Bus. Admin.	Asst. Prof.	2nd
Jochumsen, Edward A.	Bus. Admin.	Asst. Prof.	2nd
Lee, LeRoy L.	Accounting	Assoc. Prof.	1st
Lentner, Marvin M.	Statistics	Instructor	1st
Mikich, Ruth B.	Office Admin. & Sec. Science	Asst. Prof.	1st
Pratt, Richard T.	Bus. Admin.	Instructor	1st
COLLEGE OF EDUCATION			
Allen, G. Louise	Undergrad. Educ.	Instr. in Elem. Educ.	3rd
Bass, Marion A.	Undergrad. Educ.	Instr. in Mechanics Educ.	4th
Davis, Donald E.	Undergrad. Educ.	Instr. in Social Studies Education	2nd
Eicher, Robert C.	Undergrad. Educ.	Instr. in Social Science Educ.	4th
Falen, Doris J.	Undergrad. Educ.	Asst. Prof. of Speech and Lang. Educ.	2nd
Federer, Mirlen D.	Grad. Study	Asst. Prof. of Guid. Educ.	1st
Harlan, Grady E.	Grad. Study	Asst. Prof. of Guid. Educ.	1st
Johnson, J. Burdett	Undergrad. Educ.	Instr. in Elem. Educ.	1st

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
COLLEGE OF EDUCATION (cont.)			
Kirk, David M.	Grad. Study	Asst. Prof. of Guid. Educ.	1st
Pease, Donald E.	Undergrad. Educ.	Asst. Prof. of Educ. Foundations and Elem. Educ.	2nd
Pitcher, Frank L.	Undergrad. Educ.	Instr. in Modern Lang. Educ.	2nd
Schrader, Harold E.	Undergrad. Educ.	Instr. in Math. Educ.	2nd
Slater, J. Margaret	Undergrad. Educ.	Instr. in Elem. Educ.	2nd
White, Arden J.	Grad. Study	Asst. Prof. of Guid. Educ.	2nd
Willey, Richard L.	Undergrad. Educ.	Asst. Prof. of Sec. Educ.	1st
COLLEGE OF ENGINEERING			
Ellerbruch, Virgil G.	Elec. Engin.	Instructor	1st
Field, Dan B.	N.R.R.I.	Instructor; Analytical Chemist	3rd
Jacquot, Raymond G.	Mechan. Engin.	Instructor	2nd
Smith, Charles R.	Petr. Engin.	Asst. Prof.	1st
Sturdevant, Gayle V.	Gen. Engin. & Engin. Drawing	Instr. in Engin. Drawing	1st
Veal, Donald L.	Civil and Archi. Engin.	Instr. in Civil Engin.	5th
Williams, Merlin C.	N.R.R.I.	Instructor; Water Research Engineer	1st
COLLEGE OF LAW			
Mealey, Catherine E.	Coll. of Law	Asst. Prof.; Law Librarian	1st

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
COLLEGE OF NURSING			
Bradley, Marcia L.	Coll. of Nursing	Instructor	2nd
Hawn, Mary Roberta	Coll. of Nursing	Instructor	1st
Moeller, Joanne C.	Coll. of Nursing	Asst. Prof.	2nd
Umland, Theo J.	Coll. of Nursing	Asst. Prof.	2nd
Wible, Virginia	Coll. of Nursing	Instructor	1st
COLLEGE OF PHARMACY			
Julian, E. A.	Coll. of Pharmacy	Asst. Prof. of Pharmacy & Pharmacognosy	3rd
LIBRARY			
Frantz, Ray W.	Library	Professor; Director	1st
Yates, Stanley M.	Library	Asst. Prof.; Humanities Librarian	1st*
PHYSICAL EDUCATION AND INTERCOLLEGIATE ATHLETICS			
Chinn, Ray G.	Phys. Educ. & Inter. Athletics	Asst. Prof. of Phys. Educ.	3rd
Radovich, George L.	Phys. Educ. & Inter. Athletics	Instr. in Phys. Educ.; Asst. Basketball Coach	4th
Walker, John W.	Phys. Educ. & Inter. Athletics	Instr. in Phys. Educ.; Asst. Track Coach	2nd

*Employed February 1, 1962.

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
STUDENT PERSONNEL AND GUIDANCE			
Ideus, Harvey S.	Student Pers. and Guidance	Instructor; Super. of Student Employ., Veterans Relations, and Grad. Placement	1st

Mr. Laird moved, Mr. Brough seconded, and it was carried that the Board approve the following recommendations for employees who did not fit into either of the first two categories and for whom some special recommendation was made:

SPECIAL CASES

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF AGRICULTURE			
Boyd, Mrs. Margaret S.	Home Econ.	Supply Asst. Prof.	Retain on supply basis for 1963-64; not eligible for tenure since she is married
Butcher, Clyde L.	Agric. Exten.	Supply Instr.; Exten. Horti- culturist & Forester	Retain as supply for Lloyd Ayres
Chamberlain, E.	Plant Science	Supply Instr. in Weed Control	Retain on supply basis until return of Harold Alley from leave
Cochrane, Mrs. Eleanor J.	Agric. Exten.	Asst. Prof.; Exten. Special- ist in Foods and Nutrition	Retain for 1963-64; not eligible for tenure since she is married
Corbridge, Mrs. Margaret H.	Agric. Biochem.	Instructor	Retain for 1963-64; not eligible for tenure since she is married
Costel, Gerald	Plant Science	Supply Instr. in Farm Mechan.	Retain on supply basis for 1963-64
Herold, Alan	Anim. Science	Supply Instr. in Wool	Retain as supply for Lawrence Parker

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF AGRICULTURE (cont.)			
House, Verne W.	Agric. Econ.	Supply Instr.	Retain on supply basis until return of Wm. Roberts from leave
Larsen, J. R.	Plant Science	Supply Asst. Prof. of Entom.	Retain on supply basis for 1963-64
Rose, Ronald J.	Anim. Science	Supply Instr. in Poultry	Retain on supply basis until return of D. C. Hutto from leave
Sackett, R. G.	Plant Science	Supply Instr. in Plant Science	Retain on supply basis for 1963-64
Skelton, Mrs. Marilyn	Home Econ.	Asst. Prof.	Retain for 1963-64; not eligible for tenure since she is married
Slade, Joseph	Agric. Exten.	Supply Instr.; Exten. Mkting. Specialist	Retain on supply basis until return of Robert Frary from leave
Soong, Chia Chu	Home Econ.	Supply Instr. in Nutrition	Retain on supply basis until return of Yet-Oy Chang from leave
COLLEGE OF ARTS AND SCIENCES			
Bouhours, Eliane	Modern and Class. Lang.	Visiting Asst. Prof. of Mod. Lang.	Retain for 1963-64
Devereaux, Mrs. Evva H.	English	Instructor	Retain for 1963-64; not eligible for tenure since she is married
Dickman, Mrs. Henriette	Modern and Class. Lang.	Supply Instr. in Mod. Lang.	Reappointment not recommended, since she will have reached age seventy
Preval, Daniel	Modern and Class. Lang.	Instr. in Modern Lang.	Resigned, effective August 31, 1963

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF ARTS AND SCIENCES (cont.)			
Henry, Paul	Physics	Instructor	Plans to resign to work on doctorate
Marshall, Mrs. Lucille	English	Instructor	Retain for 1963-64; not eligible for tenure since she is married
Nelson, David A.	Chemistry	Supply Asst. Prof.	Place on regular appointment as Asst. Prof.
Rall, Mrs. Gloria	Botany	Supply Instr.	Supply appointment, not to be renewed
Smith, Mrs. Louise	Speech	Supply Instr.	Retain for 1963-64; not eligible for tenure since she is married
Smith, R. K.	Chemistry	Instructor	Release August 31, 1963; plans to complete work for Ph.D. degree
Theil, A. Paul	Polit. Science	Supply Asst. Prof.	Supply appointment, not to be renewed
Wagoner, Mrs. Mary S.	English	Supply Instr.	Retain for 1963-64; not eligible for tenure since she is married
COLLEGE OF COMMERCE AND INDUSTRY			
Cowan, John S.	Accounting	Supply Instr.	Supply appointment, not to be renewed
Roe, Robert G.	Bus. Admin.	Supply Instr.	Retain on supply basis for 1963-64
COLLEGE OF EDUCATION			
Bishop, Mrs. Mary L.	Undergrad. Education	Supply Instr. in Phys. Educ.	Retain as Instr. for 1963-64; not eligible for tenure since she is married

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF EDUCATION (cont.)			
Hoadley, Mrs. Mary Ellen	Undergrad. Education	Supply Instr. in Home Econ. Educ.	Retain as Instr. for 1963-64; not eligible for tenure since she is married
Lamb, Mrs. Iris	Undergrad. Education	Supply Instr.; Librarian	Retain for 1963- 64; not eligible for tenure since she is married
Slade, Mrs. Charlotte C.	Undergrad. Education	Supply Instr. in Lang. Arts Educ.	Retain as Instr. in English Educ. for 1963-64; not eligible for tenure since she is married
COLLEGE OF ENGINEERING			
Angle, Chesley	Mech. Engin.	Instructor	Temporary appoint- ment, not to be renewed
Dunmire, Irvin D.	Elec. Engin.	Supply Instr.	Supply appoint- ment, not to be renewed
Hanson, Peter R.	Civil and Archi. Engin.	Supply Instr. in Archi. Engin.	Supply appoint- ment for Mr. O. G. Woody, now deceased; deci- sion deferred for the present
Riemenschneider, A. L.	Elec. Engin.	Supply Instr.	Supply appoint- ment, not to be renewed
Schirk, R. J.	Gen. Engin. & Engin. Draw.	Instr. in Engin. Draw.	Completing degree work; will resign at end of academic year
Townsend, W. C.	Mech. Engin.	Supply Instr.	Supply appoint- ment, not to be renewed
COLLEGE OF LAW			
Lee, Dellas W.	Coll. of Law	Visiting Asst. Prof.	Supply appoint- ment, not to be renewed
Pearce, J. W.	Coll. of Law	Visiting Asst. Prof.	Supply appoint- ment, not to be renewed

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF NURSING			
McIlvaine, Mrs. Mary G.	Coll. of Nurs.	Supply Instr.	Supply appointment not to be renewed
Stewart, Ruth F.	Coll. of Nurs.	Instructor	Release, August 31, 1963

PHYSICAL EDUCATION AND INTERCOLLEGIATE ATHLETICS

Mains, Mrs. Margaret S.	Phys. Educ. & Inter. Athletics	Asst. Prof. of Women's Phys. Educ.	Retain for 1963-64; not eligible for tenure since she is married
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STUDENT PERSONNEL AND GUIDANCE

Dunnington, Leslie G.	Student Pers. and Guidance	Supply Instr.	Supply appointment, not to be renewed
Spice, Charles	Student Pers. and Guidance	Supply Instr.	Supply appointment, not to be renewed

Mr. Jones stated that he would like to appoint Miss Tom Womack, Deputy Secretary, to serve as Acting Secretary until the May meeting of the Board, with the minutes to be sent to him for approval before being mimeographed and distributed to the Trustees.

ACTING SECRETARY

Related Student Services. Mr. Reed moved that the Board authorize an appropriation of \$2,750 from the General Fund to provide additional money needed to purchase schedules for fall pre-registration, registration supplies for summer school, and other office supplies needed by the Division of Related Student Services. Mr. Peck seconded the motion and it was carried.

BUDGET CHANGE

The Board adjourned at 5:20 p.m. and reassembled at 10:25 a.m. on March 9, following a 9:00 o'clock meeting of the Physical Plant and Equipment Committee. All members were present.

President Humphrey called attention to the discussion of the preceding day concerning the method of selecting department heads in the College of Arts and Sciences, as brought to the Board's attention in the recommendation that Dr. D. L. Blackstone be named head of the Department of Geology. Dr. Humphrey read the statement included in the Regulations of the Board of Trustees setting forth the method for selecting a department head and providing for consultation by the Dean with the continuing tenure members of the department faculty (and with the Dean of the Graduate School in departments offering graduate work) prior to making a recommendation to the President and the Board of Trustees.

Mr. McIntire moved that the Board look with disfavor upon the present College of Arts and Sciences policy of selecting a department head by vote of the department faculty and direct the Dean of the College to follow the procedure outlined in the Regulations of the Board of Trustees in making his recommendations. Mr. Reed seconded the motion and it was carried.

Mr. Jones announced the appointment of Messrs. Chamberlain, Watt, and McCracken to serve on the Honorary Degrees Committee with the following faculty representatives: Messrs. W. G. Solheim, E. G. Rudolph, and Glenn Mullens.

Attention was called to the request of Dr. Jerry O'Callaghan, formerly administrative assistant to Senator J. C. O'Mahoney, with regard to placement of the Senator's papers and personal effects at the University, to which some attention had been given the preceding day. A considerable amount of time was spent discussing the requests, and a number of different suggestions were made. It was finally moved by Mr. Peck, seconded by Mr. McCracken,

HEAD OF GEOLOGY
DEPARTMENT

HONORARY
DEGREES
COMMITTEE

POSSIBLE
PROVISION OF
ROOM IN LIBRARY
FOR SENATOR
O'MAHONEY'S PAPERS

and carried that President Humphrey be authorized to inform Dr. O'Callaghan that, because of their great admiration and respect for Senator O'Mahoney, the Trustees would like very much to have his papers become a part of the archives of the University, that they feel the exact location of the personal effects from the Senator's office is a matter to be worked out between the University and the state, and that a study of the situation will be undertaken and the results of the study made available to Dr. O'Callaghan as soon as possible.

Mr. Reed moved that Mr. McIntire be added to the Executive Committee for the specific purpose of considering the report of Mr. L. G. Meeboer, Executive Assistant for Business and Plant Affairs, on his conferences with the Governor, the Attorney General, and the State Treasurer with regard to sale of bonds for new construction authorized by the 1963 Legislature. Mr. Peck seconded the motion and it was carried.

The remainder of the morning was given to consideration of the report by Mr. Newton on the joint meeting of the Physical Plant and Equipment Committee and the Permanent Campus Planning Committee, held on the afternoon of March 7. Messrs. L. G. Meeboer, Executive Assistant for Business and Plant Affairs, and R. G. Arnold, Plant Engineer, were invited into the meeting to assist in presenting the report.

Mr. Newton gave the Trustees copies of the minutes of the joint meeting of the two committees, together with several reports considered by the committees. He outlined the recommendations made by the committees with respect to the following projects:

EXECUTIVE
COMMITTEE

REPORT OF
PHYSICAL PLANT
AND EQUIPMENT
COMMITTEE

1. Bids, Plans and Specifications for Supplying and Planting Nursery Stock for Crane-Hill Dormitory Area and Commerce and Industry Building Area.

It was recommended that contracts for these two projects be awarded as follows:

Crane-Hill Area - Kroh Bros. Nurseries of Loveland, Colorado

First 13 items:	
Quoted amount	\$3,538.50
Less discount offered if awarded contract for Commerce and Industry Area - 5%	176.92
Net	\$3,361.58

Southerest Nursery Co. of Cheyenne, Wyoming

Last 9 items	473.25
Total	\$3,834.83

College of Commerce and Industry Area

Kroh Bros. Nurseries of Loveland, Colorado

All items:	
Quoted amount	\$1,341.95
Less discount offered if awarded contract for quotation submitted for Crane-Hill Area - 5%	67.10
Total	\$1,274.85

Note: Kroh Bros. Nurseries of Loveland, Colorado failed to submit a quotation for the last nine items for Crane-Hill Area. These items were listed on page 2 of the quotation form.

The instructions to bidders provided that the University could reject the quotation on any one or more items. The suppliers were allowed to quote on any or all items.

It was the consensus of the committee that if Southerest Nursery would not accept a contract for the last nine items for the Crane-Hill Area that the next low bidder would be offered the contract and that if all bidders refused, the Kroh Bros. Nurseries would be asked to complete the job on the basis of their bid for similar items listed in the College of Commerce and Industry Area proposal.

The above expenditures would be authorized from Improvement Revenue Bonds, 1959 funds.

- 2. Service Building - Plans and Cost Estimates for Parking and Ramp Improvements and Landscaping and Underground Sprinkling System.

It was recommended that the Plant Engineer be authorized to prepare plans, specifications and call for bids on these projects.

- 3. Married Student Housing - Fenced Play Areas.

It was recommended that the Board authorize construction of chain-link fencing to be placed between each building, thereby enclosing the entire area at the rear of each block of buildings. The installation would include a 12"-wide by 4"-thick concrete strip under the fencing. The estimated cost of this project would be divided as follows:

Improvement Revenue Bonds,	
1959 Funds	\$3,604.57
Other Student Apartments	<u>1,716.46</u>
	<u>\$5,321.03</u>

- 4. Site Location for New Dormitory (Residence Hall).

It was recommended that the building be located in the area previously occupied by Talbot Hall.

- 5. Selection of Architects.

It was recommended that the following architects be employed for the projects listed below:

- (a) Science Center. Sam Hutchings of Cheyenne, Wyoming; Kellogg and Kellogg of Cheyenne and Rock Springs, Wyoming; and R. M. Holzinger of Casper, Wyoming.

- (b) Dormitory (Residence Hall). Corbett and Dehnert of Lander, Wyoming, and J. T. Banner and Associates of Laramie, Wyoming.
- (c) Apartments for Married Students and Faculty. Hitchcock and Hitchcock of Laramie, Wyoming.
- (d) Hoyt Hall Remodeling. It was recommended that selection of the architect for this project be deferred.
- (e) Men's Residence Hall (Athletic Dormitory) Remodeling. It was recommended that Hitchcock and Hitchcock of Laramie, Wyoming, provide architectural assistance to the Plant Engineering Department on an hourly rate basis.

6. Science Center Site.

It was recommended that the Science Center be located on Corbett Field, which is the area south of Wyoming Hall and west of 15th Street.

7. Building Program, 1963 - Suggested Planning and Construction Sequence.

The following sequence, as revised by the committees, was recommended:

(a) Men's Residence Hall (Athletic Dormitory).

(1) Planning Procedure

March 1963 - Architectural Assistance.

Architectural assistance will be employed on an hourly rate basis to prepare detailed construction drawings. This work will be done in close coordination with the Plant Engineering Department and

the Buildings and Grounds Department. Daily supervision will be provided by the Plant Engineering Department. The Architect will be consulted during the construction phase in regard to the technical interpretation of the construction drawings. The project cost estimate submitted to the Legislature included an allowance of \$3,831.00 plus 10% contingency for this type of architectural service.

(2) Construction Procedure

The Buildings and Grounds Department will employ journeymen mechanics to do the work at an hourly rate at the Union Scale. These mechanics will be paid from Improvement Revenue Bonds, 1963.

- (a) April 1, 1963. Move the athletes to Wyoming Hall.
- (b) April and May. Continue the feeding of the athletes in the Men's Residence Hall.
- (c) April. Start the remodeling of the student rooms.
- (d) June. Start remodeling of the dining hall and kitchen areas.
- (e) Fall Semester. Move athletes to Crane-Hill Dormitory for housing and food service. Move women students into the newly remodeled residence hall.

(3) Furniture and Equipment

During the construction period, the Dormitory Subcommittee of the Campus Planning

Committee will work with the University's Purchasing Department in the preparation of specifications for furniture and equipment. The price, function, quality, style and brand will be subject to the final approval of the Campus Planning Committee, the Physical Plant and Equipment Committee of the Board of Trustees, and the Board of Trustees.

- (b) Science Center
New 412-Unit Residence Hall
Hoyt Hall Remodeling
New Apartments for Married Students and Faculty

(1) Selection of Architects

The Permanent Campus Planning Committee will recommend to the Physical Plant and Equipment Committee of the Board of Trustees selected architects to design the projects. The Board of Trustees will then make the final selection. The Campus Planning Committee will base its recommendations on personal interviews and/or a careful study of the architects' brochures. This procedure is necessary in order to establish the architect's capability for the particular project.

(2) Owner-Architect Agreement

The status and responsibility of the University's project representative as well as that of the Architect, will be clearly defined in the Owner-Architect Agreement.

The extent to which the Architect will be required to furnish on-the-site supervision will also be distinctly explained. In addition, the AGREEMENT will contain a provision requiring that any consulting engineers such as structural, mechanical, electrical, etc. will make such periodic visits to the site as are necessary for them to determine that the progress and quality of the work are in accordance with their respective design responsibility as outlined in the contract documents.

(3) Instructions to Architects

When the architect is selected, he will be given the WRITTEN PROGRAM for the project as well as a general informational manual entitled INSTRUCTIONS TO ARCHITECTS. This manual includes recommendations to the architects on the procedure to be followed in regard to the preparation of schematic drawings, preliminary drawings and construction drawings. It also includes recommended specification forms, inspection reports, and standards of construction.

(4) Field Trips

After the Architect has familiarized himself with the WRITTEN PROGRAM and the INSTRUCTIONS TO ARCHITECTS, he and

representatives of the University should visit schools with similar buildings. This inspection team shall include a representative or representatives of the Physical Plant and Equipment Committee of the Board of Trustees. To get sufficient information to reach factual conclusions, it will be necessary to see and get information on the same items at several schools. To insure that this will be done, a check list of things to see will be made before the trip begins. When the inspection team returns, a detailed report will be prepared. These trips and reports will supplement the other information that the Architect has already been given and he will then be ready to start schematic studies.

(5) Planning Procedure

(a) Preliminary Drawings and Outline

Specifications. The Architect and any consultants should meet at regular intervals on a previously agreed time schedule with members of the building project subcommittee in close cooperation with the members of the Campus Planning Committee. This coordination is continued through the final approval of the preliminary drawings by the

Physical Plant and Equipment Committee of the Board of Trustees and the Board of Trustees.

(b) Construction Drawings and Specifications.

The construction drawings and specifications should be first submitted to the University's Buildings and Grounds Department and to the Plant Engineering Department. This is very important in order that these departments have an opportunity to check thoroughly the drawings and specifications to be certain that the Architect has complied with the INSTRUCTIONS TO THE ARCHITECT, especially in regard to maintenance and operation. Final approval of the construction drawings and specifications should be the responsibility of the Campus Planning Committee, the Physical Plant and Equipment Committee of the Board of Trustees, and the Board of Trustees.

(6) Furniture and Equipment

During the construction period the building project subcommittee should work with the University's Purchasing Department in the preparation of specifications for furniture and equipment. The selection of

furniture and equipment should be based on the requirements outlined in the approved WRITTEN PROGRAM. The price, function, quality, style and brand of equipment should be subject to final approval by the Campus Planning Committee, the Physical Plant and Equipment Committee of the Board of Trustees, and the Board of Trustees.

Each of the items in the report of the Physical Plant and Equipment Committee and the Campus Planning Committee was discussed in detail. With regard to the Science Center, President Humphrey stated that the University had virtually been assured of receiving a grant of \$22,000 from the Educational Facilities Laboratories, Inc., a Ford Foundation project, to cover the cost of employing designer-consultants and other consultants to assist the architects in planning the building. He added that his contacts with the National Aeronautics and Space Administration, the National Science Foundation, and other agencies led him to believe that grants would be forthcoming from federal agencies and foundations for expansion of the Science Center. Mr. Reed pointed out that the grant for employing designer-consultants should result in a reduction in the eight per cent for architects' fee included in the material prepared to support the request for Legislative authorization of the project. It was the consensus of the Board that this should be clarified so that the architects' fee would not exceed eight per cent including the designer-consultants' fee.

Concluding the discussion of the various items considered at the joint committee meeting on March 7, it was moved by Mr. Reed, seconded by Mr. Laird, and carried that the minutes and recommendations of the Physical Plant and Equipment Committee and the Permanent Campus Planning Committee be approved.

The Board adjourned at 12:25 p.m. and reassembled at 2:10 p.m., following a meeting of the Honorary Degrees Committee. All members were present.

Mr. Newton moved that the Board approve the plotting made by the Plant Engineer in Sorority Row and authorize allocation of Lot #7 to the Gamma Phi Beta Sorority. Mr. Chamberlain seconded the motion and it was carried.

Mr. Newton called attention to the effort by the United States Employment Service of the Department of Labor to assign representatives to college campuses for the purpose of centralizing college interviewing, counseling, and placement activities. He moved that the University Board of Trustees express its opposition to United States Employment Service intervention in college placement and emphasize its preference for having this matter handled by the University's own placement officials. Mr. Peck seconded the motion and it was carried.

Mr. McIntire informed the new Trustees of a study made several months ago by University officials, entitled "The Six-Year Budget," including information as to projected enrollments, building needs, estimated costs, etc. for the next three biennia. He called attention to the rapid rise in the University's operating budget over the past several biennia and expressed

LOT SURVEY OF
SORORITY ROW

UNITED STATES
EMPLOYMENT
SERVICE

POLICY ON
FUTURE SIZE
OF UNIVERSITY

concern at the ability of the state to increase its support of the University at the rate which would be required under the estimates included in the six-year budget. He added that the University Board of Trustees should, at the earliest possible time, decide on a definite policy as to the future size of the University. He asked that copies of the six-year budget be sent to the new Trustees for their study.

In support of Mr. McIntire's statements, Governor Hansen pointed out that no other state in the nation currently allocates as much of its total budget to a single university as Wyoming does to its University. Whether or not the state's economy would expand sufficiently to take care of the projected increases in cost, Governor Hansen went on to say, was a question which could not be answered with any certainty, but he emphasized the fact that unless the Trustees arrived at some definite policy which could be defended the University might find itself in serious financial trouble.

Dr. Humphrey stated that he would dislike to see any limitation placed on enrollment of Wyoming students, since the land-grant philosophy of education emphasizes the importance of making education available to all students, with desire and ability as the only limitations. He added that the state's junior colleges would be able in the years ahead to assume much of the responsibility for the first two years of college training and that he felt the state, with some assistance from other sources, would be able to support a program of higher education designed to meet the needs of the state.

Mr. Newton reported that members of the Physical Plant and Equipment Committee had gone out earlier in the day to see the land offered for sale by the Quadra Dangle Square Dance Club. It was the consensus of the Committee, Mr. Newton stated, that the land in question, because of its location, would not be of particular value to the University. Dr. Humphrey stated that he would inform the president of the Club of the Board's decision not to purchase the land.

Mr. McCracken called attention to some copies of a newsletter sent by Michigan State University to the parents of freshmen, giving them information about student activities and the University in general. Mr. McCracken stated that he felt a news letter of this type could be a very good public relations medium for the University of Wyoming. President Humphrey promised to look into the feasibility and cost of sending such a letter to parents of freshmen at the University.

Mr. Peck called the Board's attention to a program of major importance to be held in Riverton the first week in April, paying special emphasis to the space and nuclear age. He stated that there would be a space exhibit of the caliber of that shown at the World's Fair, that cooperation in the program was being given by the National Aeronautics and Space Administration, the United States Atomic Energy Commission, and the United States Steel Foundation. He added that the Chambers of Commerce in several towns had promised cooperation in various aspects of the program.

Mr. Peck asked for the University's cooperation in assigning someone to work with the Laramie Chamber of Commerce in preparing

POSSIBLE PURCHASE
OF LAND FROM
QUADRA DANGLE
SQUARE DANCE CLUB

NEWS LETTER
TO PARENTS
OF FRESHMEN

SPACE AND
NUCLEAR AGE
CONFERENCE

an exhibit, in having a representative attend the planning meeting to be held in Cheyenne on March 13, and in authorizing representatives from the Natural Resources Research Institute and the Division of Business and Economic Research to participate in the program. Dr. Humphrey assured Mr. Peck that the requested cooperation would be given. Mr. Peck expressed the hope that as many Trustees as possible would attend the program.

Mr. Reed stated that he felt the time had come to divide the Department of Economics, Sociology, Anthropology, and Geography and make Economics into a separate department. He asked for an expression from the Board as to the advisability of moving Economics from the College of Arts and Sciences to the College of Commerce and Industry.

President Humphrey pointed out that such a recommendation should properly come from the faculty and administrative personnel concerned and asked for permission to discuss the matter with those individuals before any action was taken. He called attention to the interest of Mr. John Bugas in the development of the Economics Department at the University and to the contributions made by Mr. Bugas for establishment of a Distinguished Professorship in Economics.

Concluding the discussion, Mr. Reed moved that the Board direct President Humphrey to investigate the possibility of transferring Economics from the College of Arts and Sciences to the College of Commerce and Industry and report the results of his investigation to the Board for further consideration. Mr. McCracken seconded the motion and it was carried.

POSSIBLE TRANSFER
OF ECONOMICS
TO COLLEGE OF
COMMERCE AND
INDUSTRY

Messrs. L. G. Meeboer, Executive Assistant for Business and Plant Affairs, and E. G. Hays, Director of Finance and Budget, were invited into the meeting for a report on the 1963-65 Legislative budget.

Before going into the budget, President Humphrey called attention to the three bills in which the University was interested and which were passed by the Legislature: (1) a bill authorizing the Trustees to grant mineral leases on Agricultural Substation lands, with the money received from the leases and from production of oil and gas on the leased land to be placed in the General Fund of the University; (2) a bill authorizing issuance of bonds in the amount of \$1,000,000 to construct 120 apartments for married students and faculty; and (3) a bill authorizing issuance of bonds in the amount of \$5,734,000 to remodel Hoyt Hall and Men's Residence Hall and construct a 412-unit dormitory and a science center.

Turning to the budget, President Humphrey called attention to the statement of budget comparisons he had distributed, showing the following summary of state appropriations and other revenue for 1963-65 as compared with 1961-63:

	<u>1961-63</u> <u>Budget</u>	<u>1963-65</u> <u>Budget</u> <u>Request</u>	<u>1963-65</u> <u>Legislative</u> <u>Authorization</u>
<u>Summary - All Budget</u>			
<u>Divisions</u>			
State Appropriation	\$11,198,348.17	\$13,437,931.00	\$12,694,105.00
Other Revenue	7,380,110.15	9,125,294.00	9,172,598.00
Total	<u>\$18,578,458.32</u>	<u>\$22,563,225.00</u>	<u>\$21,866,703.00</u>

LEGISLATIVE
BUDGET

	Increase Granted Over <u>1961-63</u>	Legislative Increase (+) or Reduction (-) <u>in Budget Request</u>
<u>Summary - All Budget</u>		
<u>Divisions</u>		
State Appropriation	\$ 1,495,756.83	\$ - 743,826.00
Other Revenue	<u>1,792,487.85</u>	<u>47,304.00*</u>
Total	<u>\$ 3,288,244.68</u>	<u>\$ - 696,522.00</u>

*Additional Federal Income for salary increases for County Extension workers taken as credit against state appropriation request

For the General University, Dr. Humphrey pointed out, there was a reduction of \$542,037 in the state appropriation requested. This reduction he went on to say, had been absorbed in part by changing the method of distributing salary increases from ten per cent in the first year of the biennium to five per cent for each year of the biennium, by reducing the graduate assistant stipends from \$2,502 to \$2,205, and by making slight reductions in supplies and equipment.

Dr. Humphrey then called attention to a statement the Director of Finance and Budget had prepared, explaining the availability of additional funds from the 1962-63 budget in the amount of \$246,222.71 which could be used to restore some of the reduction in the General University budget. He recommended that this amount be used to restore budget reductions as follows:

Full-time personnel (new positions)	\$ 37,212.00
Part-time personal services	19,163.00
Correction in error in graduate assistants reduction	4,158.00
Supplies	17,468.00
Equipment	11,673.00
Trustees Reserve	<u>65,000.00</u>
	\$154,674.00
Contingent for budget adjustments (two years)	<u>91,548.71</u>
	<u>\$246,222.71</u>

Dr. Humphrey called attention again to the plan for granting salary increases on the basis of five per cent for each year of

the biennium, the increases to be given on a merit basis rather than as across-the-board increases.

At the conclusion of President Humphrey's presentation, Mr. Brough moved that the Board approve the proposed budget for 1963-64, including the recommended restoration of budget reductions. Mr. Peck seconded the motion and it was carried.

For the information of the Board, President Humphrey distributed copies of a statement prepared by Mr. L. G. Meeboer showing funds available and payments made under the Improvement Revenue Bonds, 1959, as of March 6, 1963. The statement showed \$783,000 in bonds unissued to date on the total authorized issue of \$11,743,000.

After Messrs. Meeboer and Hays had left the meeting, Dr. Humphrey gave the Trustees copies of a memorandum concerning enrollment for the 1963 spring semester. The memorandum showed a total enrollment of 4,527, an increase of 11.44 per cent over the 1962 spring semester.

President Humphrey reported on a conversation he had had with Mr. Harold Flater concerning approximately twenty acres of land he had offered for sale in the vicinity of the Schrader property which the University has an option to purchase. Dr. Humphrey stated that Mr. Flater had indicated his willingness to accept \$10,000 rather than the \$15,000 he had originally asked for the land, but that Dean N. W. Hilston of the College of Agriculture felt the price was still too high, since it would represent a cost of almost \$600 per acre (considering the approximately three acres that would be taken by the Highway Department from the twenty acres).

IMPROVEMENT
REVENUE BONDS
1959

SPRING
SEMESTER
ENROLLMENT

POSSIBLE
PURCHASE OF
FLATER LAND

After some discussion, Mr. Reed moved that President Humphrey be authorized to negotiate with Mr. Flater for purchase of the land at a price not to exceed \$450 an acre and that, if he should be successful, the cost be paid from the money received from the State Highway Department for purchase of gravel. Mr. Chamberlain seconded the motion and it was carried.

1. Executive Assistant for Student Affairs. President Humphrey reviewed with the Board the qualifications of Mr. Marvin D. Johnson, currently Director of Alumni Relations at the University of Arizona, to whom he wished to offer the position of Executive Assistant for Student Affairs. He stated that it would probably be necessary to offer Mr. Johnson a salary of \$15,000, with the understanding that he would participate in the five per cent salary increase each year of the 1963-65 biennium. After some discussion, it was moved by Mr. Peck, seconded by Mr. Newton, and carried that President Humphrey be authorized to offer the position of Executive Assistant for Student Affairs to Mr. Marvin D. Johnson, effective May 1, 1963, at a salary rate of \$15,000 on a twelve-month basis.

2. Dean of College of Arts and Sciences. Dr. Humphrey called attention to the authorization given him at the August 1962 meeting to employ Dr. Glenn Terrell (Associate Dean of Arts and Sciences at the University of Colorado) as Dean of the College of Arts and Sciences at the University of Wyoming. Dr. Humphrey explained that because of a number of factors, including the absence of his Dean and President from the campus at the time the offer was made and the nearness to the opening of the fall semester, Dr. Terrell had declined the position at that time.

APPOINTMENTS

Executive Assistant
for Student Affairs

Johnson

Dean of
College of Arts
and Sciences

He had talked with Dr. Terrell twice in the past week, Dr. Humphrey went on to say, and believed he might now be interested in accepting the position. The President reviewed Dr. Terrell's qualifications for the Board and recommended that he be authorized to offer him the position again. Mr. McCracken moved that President Humphrey be authorized to offer the position of Dean of the College of Arts and Sciences to Dr. Glenn Terrell, effective July 1, 1963, at a salary of \$17,000 to \$17,500 on a twelve-month basis. Mr. Reed seconded the motion and it was carried.

Terrell

The Board set April 26-27 as the dates for the budget meeting. Dr. Humphrey announced that the Old Timers' dinner would be held on the evening of April 26, and that a dinner honoring Dr. S. H. Knight, in which the Trustees had expressed a desire to participate, would be held on the evening of April 27.

DATES FOR
FUTURE
MEETINGS

The annual meeting of the Board was set for May 24-25.

Mr. Newton moved that the Board authorize representatives of the Physical Plant and Equipment Committee and the Campus Planning Committee, and Board of Trustees members, to join with the architects for the new buildings in visiting several campuses to inspect similar facilities at other institutions. Mr. Peck seconded the motion and it was carried.

PLANS FOR NEW
CONSTRUCTION

President Humphrey presented a report from the Faculty-Trustee Committee on Honorary Degrees, recommending that the honorary LL.D. degree be awarded at the 1963 Spring Commencement to the following persons: Mr. Marlin T. Kurtz, General Samuel C. Phillips, and Mr. Laurance S. Rockefeller. Mr. Peck moved that

REPORT OF
HONORARY
DEGREES
COMMITTEE

the recommendations of the Committee be approved. Mr. Reed seconded the motion and it was carried.

The Board adjourned at 5:10 p.m. to meet again on April 26-27, 1963.

Respectfully submitted,

Tom Womack

Tom Womack
Acting Secretary